

PRIVACY STATEMENT

1 – Introduction

SCOPTIS BV processes personal data on a daily basis in the context of its activities. In doing so, it acts in accordance with the applicable legislation and with respect for the privacy of all parties involved. Personal data will be treated confidentially. In this statement, we explain which data we process and for what purpose. We advise you to read this statement carefully.

SCOPTIS BV, with its registered office at Sint Jorislaan 191, 3540 Herk-de-Stad, Belgium, with company number 0782.863.442 and e-mail address info@scoptis.com, acts as the data controller. If you have any questions about this privacy statement, please contact our Data Protection Officer at privacy@scoptis.com.

2 – Personal data

SCOPTIS BV processes various categories of personal data, each with a specific purpose.

Services

To provide our services, we process your name, e-mail address, telephone number and payment details, among other things. This information is necessary to process your request, to communicate with you and to perform our services correctly. If necessary, this data may be shared with third parties involved in the performance of the service.

(Direct) marketing

In the context of commercial activities, we collect business-oriented information, such as market position, potential interest in our services and relevant contacts. This can also include data on trade fair visits, interview reports and contact moments. This information is managed in a secure database and is only accessible to authorized employees. The processing is based on our legitimate interest.

Social media

SCOPTIS BV is active on social media platforms such as LinkedIn and Facebook. When you interact with our social media pages, we may receive personal data through these platforms.

Selection procedure

Applicant data is processed through various channels, including e-mail, post and telephone contacts. This includes identification data, contact details, motivation, education and work experience. This data will be kept for a maximum of four weeks after completion of the procedure, unless you consent to longer storage.

Employees

Personal data of employees is processed in the context of the employment contract and legal obligations. Further information about this is included in the employee handbook.

3 – Receivers

Personal data is not shared with third parties, except in the situations below.

Execution of a contract/service

When necessary for the execution of contract/service, data may be shared with service providers such as subcontractors, payment processors or IT partners.

With your consent

If you give your explicit consent, data may be transferred to other parties within the limits of that consent.

Third-party processors

We can call on external partners who process personal data on our behalf, always in accordance with our privacy policy and with appropriate security measures.

Legal obligations

Data may be provided if required by law or by competent authorities.

Retention periods

We do not store personal data longer than necessary for the intended purpose or as long as required by law.

4 – Transfer outside the EU

Personal data may be transferred within or outside the European Economic Area. Transfers outside the EEA will only take place if an adequate level of protection is ensured, for example through model contracts approved by the European Commission.

5 – Your rights

You have various rights, including the right to access, correct, delete, restrict, portability and object. You can exercise these rights by contacting privacy@scoptis.com. In principle, we will respond within four weeks.

6 – Liability

SCOPTIS BV cannot be held liable for any inaccuracies or damage resulting from the use of the website.

7 – Complaints

Complaints can be submitted to the Belgian Data Protection Authority.

8 – Contact

If you have any questions, you can reach us via privacy@scoptis.com.

9 – Changes

This statement may be amended periodically; The most recent version always applies.

COOKIE POLICY

1 – Introduction

To ensure the optimal functioning of our website, SCOPTIS BV uses cookies and similar technologies.

2 – Types of cookies

We distinguish between functional and non-functional cookies. Functional cookies are necessary for the operation of the website. Non-functional cookies, such as analytical, tracking and advertising cookies, are only placed with your consent.

3 – Managing cookies

You can manage or delete cookies via the cookie settings or via your browser. Disabling cookies may affect how the website works.

Where your personal data is processed via cookies, you can still exercise the rights set out in Section 5 of our Privacy Notice.

4 – Changes

This cookie policy is subject to change. The most recent version is always published.